

1 **ALL INVITED BIDDERS**

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3 Heitkamp Swift Architects
4 Architect
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6 **PROJECT TITLE AND LOCATION**

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8 E.R. Addition (1 of 2 combined projects)
9 MAINLAND MEDICAL CENTER
10 A campus of Clear Lake Regional Medical Center
11 6801 Emmett F. Lowry Expressway
12 Texas City, Texas 77591
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14 **BIDDING CONDITIONS**

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16 Address bids concurrently to:

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18 HCA/Gulf Coast Division
19 Facilities Services Group
20 3737 Buffalo Speedway, Suite 1400
21 Houston, Texas 77098
22 713/852-1544 FAX 713/852-1542
23 Attention: Rob Mason, Director
24 EMAIL rob.mason@hcahealthcare.com
25

Heitkamp Swift Architects
1165 Brittmoore Road
Houston, Texas 77043
713/626-4300
FAX 713/626-4301
Attention: Mark Heitkamp, Principal
EMAIL mark.heitkamp@heitkampswift.com



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27 Bids shall be transmitted electronically no later than 11:00 am Thursday, November 16, 2017. Bids will be opened
28 privately.
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30 Submit only those forms which are specified by the instruction to bidders.
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32 In submitting a bid proposal, Bidders agree they will keep the proposal for acceptance by the Owner for sixty (60)
33 days from bid time. The Construction Contract will be executed between the designated Contractor and Mainland
34 Medical Center.
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36 Bids must include all alternates, segregated prices, and allowances if any, stipulated in the Contract Documents.
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38 **PROJECT START**

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40 It is expected that work will commence upon receipt of City of Texas City Building Permit.
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42 **DESCRIPTION OF WORK**

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44 The work involves approximately 3,444 SF of building addition to the E.R. Department and modifications of
45 approximately 2,688 SF of existing interior spaces which include, but are not necessarily limited to, millwork
46 finishes, wall finishes, fixtures and related mechanical, plumbing, and electrical work.
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48 The project is located on the first floor of the hospital.
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50 This work will require review and site inspection by TDSHS.
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1 **BUILDING PERMIT**

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3 This Contractor shall, under this Contract, include all costs associated with the procurement of all applicable
4 Building Permits, including the services of a permit expeditor.

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6 **BID INFORMATION**

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8 Address all questions in writing to Heitkamp Swift Architects, attention: Mark Heitkamp.

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10 **PROGRESS SCHEDULE**

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12 The Contractor, within 72 hours after being notified of being awarded the Contract, shall prepare and submit for
13 the Owner's and Architect's information, an estimated progress schedule for the Work. The progress schedule
14 shall be related to the entire Project to the extent required by the Contract Documents, and shall provide for
15 expeditious and practicable execution of the work.

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17 The progress schedule shall indicate the proposed dates of starting and completion of the phases of the Work,
18 within the Contract installation. It shall indicate any other critical dates, such as deadlines for selections of colors,
19 finishes, fabrics, and materials; for changes, delays or cancellations; and commencement of production.

20

21 The Contractor shall cooperate with the Owner and the Architect in coordinating the progress schedule with those
22 of the separate contractors and with the needs of the Owner and the Architect. The Contractor shall cooperate in
23 determining mutually acceptable dates and times for delivery, installation, and inspection of the Work and use of
24 services and facilities provided to the Contractor, all to be confirmed in writing a reasonable time in advance of
25 such times and dates.

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27 The Owner shall consider this Contract in default if the progress schedule submittal requirement is not received as
28 specified above.

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30 **COURTESY SITE INSPECTION**

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32 A courtesy, non-mandatory pre-bid site inspection is scheduled at noon, Thursday, November 2, 2017. General
33 Contractors and their invited Subcontractors are invited to meet the designated Hospital representative in the Plant
34 Operations office of the hospital. Neither Engineering nor Architectural design representatives will be present
35 during this courtesy site inspection.

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37 **COMPLETION TIME**

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39 In accordance with the Bid Form

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42 **END OF SECTION 00021**

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